

**REPORT TO: CHILDREN & YOUNG PEOPLE SERVICES COMMITTEE 20
AUGUST 2008**

**SUBJECT: COMMUNITY SERVICES SERVICE DEVELOPMENT &
IMPROVEMENT PLAN 2008-09, MONITORING REPORT,
FOURTH QUARTER, APRIL – JUNE 2008**

BY: DIRECTOR OF COMMUNITY SERVICES

1. REASON FOR REPORT

- 1.1 The Committee is invited to scrutinise the Department's performance against the Service Development & Improvement Plan 2008-09 for the quarter, 1st April to 30th June 2008, as detailed in **APPENDIX 1** to the report.
- 1.2 This report is submitted to Committee in terms of Section D (23) of the Council's Administrative Scheme relating to the exercise of the function of the Council as Social Work Authority under the Social Work (Scotland) Act 1968.

2. RECOMMENDATION

- 2.1 It is recommended that the Committee scrutinise the performance against the Service Development & Improvement Plan 2008-09 contained within APPENDIX 1.**

3. BACKGROUND

- 3.1 The Community Services Committee approved the Service Development & Improvement Plan 2008-09 at its meeting in April 2008.
- 3.2 **APPENDIX 1** details the progress of the Department against cross-divisional and children and families priorities for the period April – June 2008. Committee are asked to note the following:
- 3.2.1 Cross Divisional:
Priority 1.1.1 Strengthening Business Support Arrangements: Substantial progress has been made in the development of a Sharepoint site. Work to date has highlighted the need for further project resources to support full implementation across the department. It is anticipated that the implementation date will now be December 2008.
- 3.2.2 Priority 1.1.2 Strengthening Business Support Arrangements: Initial work to evaluate the current system and identify requirements has been completed, however lack of current staffing has limited progress. The target date has been revised to November 2008. Preparation of a development programme of revised protocols and CareFirst system improvements is expected to be complete by December 2008. Additional staffing capacity will be identified to take this forward. Potential solutions are currently being pursued and

resources identified, job descriptions are being developed. It is expected that once the initial work has taken place the implementation of revised procedures and processes will be completed by January 2009.

3.2.3 Children & Families:

Priority 4.2. Improve collaborative working: Significant progress has been made, however the target will not be met in time for August 2008. The basic framework is complete, but a joint decision by Education and Social Work Services to extend the scope of the framework and to undertake a formal consultation across the range of stakeholders has moved the implementation date to April 2009.

4 SUMMARY OF IMPLICATIONS

(a) Corporate Development Plan/Community Plan/Service Improvement Plan

This report is in line with the Working Principles – Delivering the Plan, objective number 5, Accountable to the Public, within the Corporate Plan.

(b) Policy and Legal

This report covers the local reporting requirements for monitoring the Service Development & Improvement Plan.

(c) Resources (Financial, Risks, Staffing and Property)

None

(d) Consultations

Consultation has taken place with the Head of Children & Families and the Quality Assurance Manager who are in agreement with information set out in **APPENDIX 1**.

5 CONCLUSION

5.1 It is recommended that the Committee scrutinise the performance against the Service Development & Improvement Plan 2008-09 contained within **APPENDIX 1**.

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Background Papers: Held by Author

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